

APPENDIX 4.1 EVALUATION OF A PROPOSED ACTION TEMPLATE

Evaluation of a Proposed Action for NEPA Compliance

To: [Chief, HQ Division of Regulatory Support or Reclamation Support]

Through: **FOR an anticipated EIS level of analysis:**
[Name and signature of SES Member Responsible for the Proposed Action]
FOR an anticipated CE or EA level of analysis:
[Name and signature of Field Office Director Responsible for the Proposed Action, if different from the Project Manager]
[NOTE: A signature is required for all levels of analysis]

From: [Project Manager]

Date:

Proposed Action:

This section should contain a brief description of the proposed action.

Level of NEPA Analysis:

Indicate whether the proposed action will comply with NEPA by exemption, CE, NEPA Adequacy Review Form (NARF), Tiering, Adoption, EA, or EIS. Including a statement regarding whether:

- *A major federal action exists;*
- *The action has a significant impact on the environment;*
- *The action is exempt from NEPA analysis;*
- *The action can be addressed with a CE or NEPA Adequacy Review Form (NARF); and*
- *Why an EA or EIS is required.*

Concerns or Discussion Remaining:

Name (NEPA Project Lead (if different from Project Manager) and Project Solicitor, when applicable)

Signatures